



Special General Purposes Committee

TUESDAY, 21ST DECEMBER, 2010 at 19:00 HRS - .

MEMBERS: Councillors Meehan (Chair), Davies, Khan, Waters, Whyte, Wilson and Rice (Vice-Chair)

AGENDA

1. APOLOGIES FOR ABSENCE (IF ANY)

2. URGENT BUSINESS

Please note that under the Council's Constitution – Part 4 section B paragraph 17 – it being a special meeting no other business shall be considered.

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. DEPUTATIONS/PETITIONS

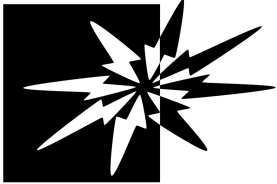
To consider any requests received in accordance with Part 4, Section B, paragraph 29 of the Council's constitution.

5. FEES AND CHARGES

(Report of the Director of Corporate Resources) : To recommend increases to the Council's licensing fees and charges, as per the attached appendices, with effect from the 4th January 2011.

Ken Pryor
Deputy Head of Local Democracy and
Member Services
5th Floor
River Park House
225 High Road
Wood Green
London N22 8HQ

Ayshe Simsek
Principal Support Officer
Tel No: 020 8489 2929
Fax No: 0208 489 2660
Email: ayshe.simsek@haringey.gov.uk



Haringey Council

Agenda Item

General Purposes Committee

On 21 December 2010

Report title: **Review of fees and charges - Licences**

Report of: **Director of Corporate Resources**

Ward(s) affected: All

Report for: Decision

1. Purpose

1.1. To recommend increases to the Council's licensing fees and charges, as per the attached appendices, with effect from 4th January 2011.

2. Recommendations

1.2. To increase the Council's licensing fees and charges, as per the attached appendices, with effect from 4th January 2011.

Report authorised by: Kevin Bartle – Lead Finance Officer

Contact officer: Peter Hayday, Interim Head of Corporate Finance
Telephone 020 8489 3743

3. Executive Summary

3.1 A Council-wide review of all fees and charges has been undertaken with a view to maximising the Council's income at a time when the Council's finances are under extreme pressure.

3.2 The increase of fees in respect of the matters set out at Appendix 2 is delegated to the General Purposes committee and the attached appendix details out increases that are proposed.

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 None.

5. Use of appendices

Appendix 1: External Income Policy

Appendix 2: Licence fees proposals

6. Local Government (Access to Information) Act 1985

The following background papers were used in the preparation of this report:

7. Background

7.1 The Council faces a significant shortfall in its funding requirements over the next three years as reported to Cabinet in the draft Medium Term Financial Plan.

7.2 In response to the projected funding shortfall the Council has established the Haringey Efficiency and Savings Programme (HESP) which is exploring opportunities for maximising revenue streams, reducing unit costs and prioritising service provision over the medium term (three year) business planning period. The various work programmes are overseen by an Efficiency Board chaired by the Leader. A wide range of options is being examined through seven workstreams:

- Intelligent Budgeting
- Smart Working
- Strategic Commissioning and Procurement

- Smarter People Management
- Total Haringey/Self Sufficient Communities
- Support Functions/Customer Contact
- Revenue Generation

7.3 Under the Revenue Generation stream a full review of the Council's fees and charges has been undertaken and reported to Cabinet for approval on 21st December 2010. The approval, however, to increase licence fees is delegated to the General Purposes Committee, and the proposals are set out in this report for these fees.

7.4 Current fees and charges are either set by statute (statutory charges) or are at the discretion of the local authority (discretionary charges). This difference is obviously significant, not just in the flexibility available to the Council in linking the charge to the aims of the service, but also in the way it links to the Council's priorities and objectives

7.5 For this reason there has been extensive lobbying of the Government from local authorities to give more freedoms and flexibilities at a local level over charging policy. There is clear evidence in various announcements from the Spending Review that the Government is planning on giving greater autonomy to local authorities in this respect; although it may take some time before the level of local discretion over charges totally meets the aspirations of the Council.

7.6 An 'External Income Policy' which officers have been using as a set of working principles in reviewing fees and charges, has been taken to Cabinet for approval and is attached in Appendix 1 for information. The principles in this document point to a number of other key factors that need to be taken into consideration when reviewing charges. These include:

- Service demand and the extent to which charges are designed to control demand as opposed to maximising income. Some services currently provided by the Council are also provided through the private sector, such as Building Control, and therefore the level of charge needs to reflect the aim to cover the cost of providing the service whilst also being cognisant of market pricing policies and the desire to maintain a level of in-house expertise necessary to deal with dangerous structures etc.
- Ability to pay and the extent to which some form of means testing is appropriate. The Council already provides various forms of discounts to residents, the elderly, the unemployed etc. However, this tends to be along very traditional lines and differential charging in a much wider sense needs to be examined; however this also is linked to the level of local discretion that is currently available and the over-arching requirement to demonstrate fairness.
- Opportunities to introduce new fees and charges: again this is linked to the level of legal discretion available to the Council. There has been much discussion in local government about tailoring services and the associated

charges to customer demands – the introduction of two-tier services with a basic service with a lower charge than a service available with a higher specification. For example in Commercial Waste where some premises may only require a fortnightly collection and others a daily collection. Although any charges associated with waste collection need to be considered in the context of the risks associated with fly-tipping, anti-social behaviour, environmental health risks etc.

7.7 Whilst there are specific recommendations detailed below, to increase charges from January 2011, all charges will need to be reviewed on an on-going basis to ensure that:

- The key principle of full cost recovery is being achieved;
- Any changes in the statutory framework giving greater power to local authorities to determine their own fee levels is reflected in the charging structure;

8. Licence Fees

8.1 The attached Appendix 2 details the proposed increases in the licences fees. The fees are recommended to be increased by 5%. The increase will come into effect from 4th January 2011.

9. Financial Implications

9.1 The increased fees will generate an estimated additional income of £4k.

10. Recommendations

10.1 To increase the Council's licensing fees and charges, as per the attached appendices, with effect from 4th January 2011.

11. Head of Legal Services comments

11.1 Some fees for services provided by local authorities are set out in the parent legislation or regulations made under the parent legislation. In such instances the Council has no option what to charge. Section 93 Local Government Act 2003 allows local authorities to charge for discretionary services, provided there is no alternative power allowing local authorities to charge and provided there is nothing in the parent legislation preventing local authorities from charging for these discretionary services. Where the local authority provide such discretionary services the local authority has a duty to secure, that taking one financial year with another, the income from charges under the subsection does not exceed the costs of the provision. Section 93 allows local authorities to charge only some persons for providing these discretionary services and also allows local authorities to charge different persons different amounts for providing a service.

- 11.2 In reviewing charges and fees services should be able to demonstrate that they have taken into account the overarching Public Sector Equality Duty due to take effect in April 2011 and the existing statutory public sector duties concerning race, sex and disability. Services should also be able to demonstrate that they have considered whether an equalities impact assessment should be carried out regarding the changes to fees and charges and have carried out such an assessment if found to be necessary.
- 11.3 Some fees and charges may not be set by the Cabinet. Regulation 2(6) of The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 provides that decisions on certain approvals, consents, permits and licences (e.g. licensing/planning/consent under the Highways Act 1980) may not be made by the Executive (Cabinet). Likewise charges for such approvals, consents, permits and licences may not be made by the Cabinet. Attached to this report at Appendix 2 are some fees which may not be set by the Executive (Cabinet). These fees are set by the General Purposes Committee. In addition to the fees set out at Appendix 2 there are other fees relating to gambling and licensing which also may not be set by Cabinet and these fees are set by the Licensing Committee. However these licensing and gambling fees are already at the statutory maximum and there is no proposed to increase these licensing and gambling fees in any event.

This page is intentionally left blank

External income policy

1 Introduction

1.1 This paper sets out the Council's external income policy.

1.2 The policy has the following fundamental principle that:

- services should raise income wherever there is the power or duty so to do; and
- services should seek to apply s93 of the Local Government Act 2003 wherever possible to the benefit of the authority as a whole and to help achieve corporate priorities; and
- the income should (at least) cover the **full** cost, including all overheads, capital charges, recharges and cost of collection of the service.
- unless specifically prohibited by legislation, income should be collected in advance or at point of delivery to ensure that debt is not built up. Where this can not occur, invoices must be issued promptly and appropriate recovery procedures followed.

1.3 This is because if the Council is not raising income when it can it is failing to maximise resources: income forgone is expenditure foregone. If the Council is failing to raise income in areas where it has the power to, less money will be available for spending on high priority areas.

1.4 There are situations when the Council may decide not to raise income when it is empowered to or not to cover the full cost of a service. These decisions must be made explicitly by members. A decision to forego income or to subsidise a service is a policy decision about resources as significant as any decision made in the budget setting process.

1.5 The policy recognises four classes of external income. These are outlined in the table below with a description of the policy objective and points to consider when reviewing budgets. This is followed by an outline of the Council's approach to subsidy and concessions.

2 Classes of external income

Class of Income	Policy Objective	Points to Consider
Commercial	The Council is providing a good or service which is also available (or could be available) from the private sector. The Council seeks to maximize revenue within an	<ul style="list-style-type: none"> ▪ Are the charges high enough for the business to be profitable? If not, consider whether we should be providing this service. ▪ Are competitors

	<p>overall objective of generating as large a surplus (or minimum loss) from this service</p> <p>The Council may chose to provide concessions to some users to give them access to this service</p>	<p>charging similar prices?</p> <ul style="list-style-type: none"> ▪ Do we offer any premium in terms of service levels that customers would be prepared to pay more for? ▪ How would changes in pricing structure affect demand for the service and potentially its profitability? ▪ How does the proposed fee structure fit in with the long-term business plan for this service?
Statutory	Charges are set by central Government or statute.	<ul style="list-style-type: none"> ▪ Are charges in line with statutory requirements? ▪ Are they set at the maximum permitted levels? ▪ If yes, can expenditure be reduced without impacting on service delivery? If not, this should be highlighted as an issue to Members
Cost Recovery	The Council wishes or is required to make the service generally available but doesn't wish to allocate its own resources to providing the service and cannot make a surplus.	<ul style="list-style-type: none"> ▪ Do charges recover the full costs, including overheads, capital charges, recharges and cost of collection? ▪ Is it possible to charge on a full commercial basis and if so has the loss of income from not charging on a full commercial basis been evaluated? ▪ Are members aware of the effect on demand for this service from this charging policy? <p>• What would be the</p>

		effect of changing the policy to a different one e.g. subsidised? (n.b. this may not be a possible option)
Discretionary	The Council has the discretion on whether to levy fees and charges. This discretion must be exercised by members and normally services will be expected not to exceed the cost of providing the service taking one financial year with another. The Council may decide to set a nominal charge to discourage frivolous usage or may chose to provide the service free.	<ul style="list-style-type: none"> ▪ Are Members aware of any general fund subsidy being provided for this service? ▪ Does this approach meet current political/service policies

3 Subsidy & Concessions

3.1 The Council offers subsidised services in a number of areas. There are two types of subsidy: a general subsidy to all users of the service and specific subsidies or concessions targeted at users deemed to be in need. The second category will generally use an income related criteria.

General subsidy

3.2 General subsidies occur when a policy decision is made to deliver a service at below cost to all users.

3.3 Services to businesses should not be subsidised. An explicit policy decision may be made to subsidise services to the public where there is a genuine public benefit (positive externality) to the service. The level of the subsidy should be explicitly considered annually.

3.4 An examples of a service which may fall into this category is the provision of sports facilities, as the health benefits of access to leisure facilities are worth subsidising.

Specific subsidy/Concessions

3.5 Fees and charges levied by the Council may, for low income residents, provide a powerful disincentive against using the service. The Council may decide that it wishes to counter this disincentive as equality of access to

services is an important principle of public sector provision. If the Council decides to subsidise certain users by providing concessions it has a clear responsibility to use fair and objective criteria in deciding who should be subsidised.

3.6 Furthermore, the Council will not want to set up a complex bureaucracy to assess entitlement (as this is expensive and will deter users) and will need to be aware of, in effect, exacerbating the poverty trap.

3.7 The Council has a number of entitlement systems imposed upon it by national rules such as:

- housing and council tax benefit;
- student awards;
- free school meals.
- housing renovation grants

3.8 There are a limited number of areas where the interaction of legislation and other benefits may require that the Council designs a separate entitlement system. This will only be the case in a very limited number of areas. Otherwise, users should be entitled to subsidised services or concessions if they receive means tested benefits.

4 Review, Collection and Recording of Fees & Charges (new section added)

4.1 Business Unit managers should review the fees & charges within their Business Unit annually as a minimum. This should normally take place during the annual financial & business planning process and there is an expectation that charges should increase by the RPI as a minimum and also seek to maximize allowable income as set out in section 1.2.

4.2 Any new service areas being provided need to be assessed in the light of this policy to consider what, if any, income can be achieved and under what class it would fall.

4.3 Where a service is being provided that does not fully recover it's costs (at least taking one year with another) the level of general fund subsidy being provided should be clearly set out with recommendations of how to reduce this including the implications on service take up of doing so.

4.4 Each Directorate is required to present a full list of proposed charges for the coming year to Cabinet by the end of March. This should be on the corporate format and include all charges whether set but statute, cost recovery or discretionary in order for Members to understand the full interaction between income and expenditure.

- 4.5 Wherever possible charges should be collected in advance or at the point of service delivery. Where this can not occur, invoices must be issued promptly and appropriate recovery procedures followed.
- 4.6 All services should ensure that a full range of payment options are available for payment of income to the council. This will include internet payments, debit and credit cards, cheque and cash options. Services should ensure that they encourage payments via the internet with debit and credit cards as the preferred options.
- 4.7 All income from charges should be appropriately budgeted for on SAP and charges allocated to the correct profit centre and account code. It is recommended that the SAP structure is reviewed annually to ensure this is being adhered to. Any new sources of income should follow this same principle.

This page is intentionally left blank

Enforcement Fees and Charges - Licensing**Appendix 2****Analysis of Cost and Income**

The table below provides an estimation of the costs and income for licensing charges over 2010/11 and 2011/12.

Charge type	2010/11					2011/12	Projected Additional Income £'000
	Direct Costs	Operational Costs	Gross Cost	Projected Income Fees and Charges	Projected (-) surplus /deficit	Projected Income Fees and Charges	
	£'000	£'000	£'000	£'000	£'000	£'000	
Licensing	258	92	350	-342	7	-346	4

- Licensing – Most fees are prescribed and not set locally. The service operates to deliver a balanced budget by controlling expenditure on enforcement activity. Vacancy savings this year have significantly lowered expenditure. On the assumption that this years activity continues next year, and that vacancy savings effectively continue, there will be a minor net improvement as a result of the changes made to fees proposed.

Fees and Charges Proposals

Licensing fees – these are substantially set by statute or have an upper limit restricted by statute. Where an upper limit exists all fees have been set at the upper limit.

Haringey is part of a London benchmarking group and where fees have been locally set these have been assessed as consistent with the London average and as delivering full cost recovery.

The only area where full costs are not being met by the licence fee is for our four pet shops. This is because when we deleted our Animal Warden role to save costs, we retained a contracted veterinary service with the Corporation of London for a number of residual animal welfare functions. We are looking at options to reduce these costs further.

Concessions and Discounts

There are no concessions for licences.

Methods of Payment

All licence applications and variations etc can be paid for on line. The service will also accept payment by cheque and cash.

Most other transactions are by cheque or cash collected at the time of service, at Techno Park or by post. The service would benefit from increasing the ability for customers to pay for services on line or by debit card etc and is actively pursuing this option for payment of fees and fines.

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
LICENSING						
Exhibition Licenses						
Fees payable are on the following scales capacity (Maximum permitted number of persons)						
Up to100	856	899	5.0	3.1.11	Excl	Locally Set
101-200	1703	1,788	5.0	3.1.11	Excl	Locally Set
201-300	2559	2,687	5.0	3.1.11	Excl	Locally Set
301-400	3378	3,547	5.0	3.1.11	Excl	Locally Set
401-500	4236	4,448	5.0	3.1.11	Excl	Locally Set
501-1000	5783	6,072	5.0	3.1.11	Excl	Locally Set
1001-1500	7867	8,260	5.0	3.1.11	Excl	Locally Set
1501-2000	11019	11,570	5.0	3.1.11	Excl	Locally Set
2001-2500	13630	14,312	5.0	3.1.11	Excl	Locally Set
2501-5000	28796	30,236	5.0	3.1.11	Excl	Locally Set
5001 plus	46845	49,187	5.0	3.1.11	Excl	Locally Set
Additional charge for each extension of hours beyond 11.00 p.m. per day	168.8	177	5.0	3.1.11	Excl	Locally Set

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
Additional charge for each extension of hours beyond 2.00 a.m. per day	674.4	708	5.0	3.1.11	Excl	Locally Set
Transfer Fee	575	604	5.0	3.1.11	Excl	Locally Set
Duplicate Licence	69	72	5.0	3.1.11	Excl	Locally Set
Booking Office Licence	768	806	5.0	3.1.11	Excl	Locally Set
Transfer of above	563	591	5.0	3.1.11	Excl	Locally Set
Variation of Annual Licence	575	604	5.0	3.1.11	Excl	Locally Set
Registration of premises for the storage of explosives						
New Registration fee:	103	103	0.0	3.1.11	Excl	Statutory Maximum
Annual Renewal fee	51	51	0.0	3.1.11	Excl	Statutory Maximum
Licence to sell fireworks all year round						
Application / Renewal Fee	500	500	0.0	3.1.11	Excl	Statutory Maximum
Film Classification		0			Excl	
Classification of films for local viewing per hour	42	44	5.0	3.1.11	Excl	Locally Set
Motor Salvage						

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
Motor Salvage Operators Regulations 2002 and Vehicles (Crime) Act 2001Motor Salvage Operators Regs	100	100	0.0	3.1.11	Excl	Statutory Maximum
Each Partner or Director pays and additional fee	35	35	0.0	3.1.11	Excl	Statutory Maximum
Poisons Act 1972						
Fee for registration	61.2	64	5.0	3.1.11	Excl	Locally Set
Fee for renewal	61.2	64	5.0	3.1.11	Excl	Locally Set
Fee for change in particular	15.3	16	5.0	3.1.11	Excl	Locally Set
Pet Shops per Selling Point						
1 to 19 selling points (+ £25 for each category of animal sold)	197	207	5.0	3.1.11	Excl	Locally Set
20 to 29 selling points ((+ £25 for each category of animal sold)	157	165	5.0	3.1.11	Excl	Locally Set
30 or more selling points (+ £25 for each category of animal sold)	310	326	5.0	3.1.11	Excl	Locally Set
Animal Boarding Establishments	286	300	5.0	3.1.11	Excl	Locally Set
Riding Establishments	351	369	5.0	3.1.11	Excl	Locally Set
Guard Dog Kennels	183	192	5.0	3.1.11	Excl	Locally Set

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
Dog Breeding Establishments	183	192	5.0	3.1.11	Excl	Locally Set
Dangerous/Wild Animals	517	543	5.0	3.1.11	Excl	Locally Set
Zoo License	750	788	5.0	3.1.11	Excl	Locally Set
Performing Animals	100	105	5.0	3.1.11	Excl	Locally Set
Sex Entertainment Venue						
New Registration fee:	2500	2,625	5.0	3.1.11	Excl	Locally Set
Annual Renewal fee	1800	1,890	5.0	3.1.11	Excl	Locally Set
Hypnosis	100	105	5.0	3.1.11	Excl	Locally Set
Special Treatment Premises						
<u>Class 1:</u>						
Applicants fee	462	485	5.0	3.1.11	Excl	Locally Set
Per additional person authorised to give treatment	331	348	5.0	3.1.11	Excl	Locally Set
<u>Class 2:</u>						
Applicants fee	462	485	5.0	3.1.11	Excl	Locally Set
Per additional person authorised to give treatment	88	92	5.0	3.1.11	Excl	Locally Set
<u>Class 3:</u>						
Applicants fee	197	207	5.0	3.1.11	Excl	Locally Set

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
Per additional person authorised to give treatment	82	86	5.0	3.1.11	Excl	Locally Set
<u>Class 4:</u>						
Applicants fee	118	124	5.0	3.1.11	Excl	Locally Set
Per additional person authorised to give treatment	67	70	5.0	3.1.11	Excl	Locally Set
Occasional Licences and Transfer of Licence fees				3.1.11	Excl	50% of the Applicant's fee for the Class concerned
Duplicate Licence fee				3.1.11	Excl	Same as the additional payment per person for the Class concerned
Refunds /cancellations/withdrawal				3.1.11	Excl	Pro rata less true costs
WEIGHTS AND MEASURES TESTING						
Hourly rate	76.2	80	5.0		Excl	Set by consortia
Weights not exceeding 25 kg.	10.8	11	5.0		Excl	Set by consortia
Weights above 25 kg charged for at hourly rates	76.2	80	5.0		Excl	Set by consortia

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
Linear measures not exceeding 3m or 10 ft for each scale any exceeding 3m will be charged for at hourly rates as above	10.8	11	5.0		Excl	Set by consortia
Capacity measures without divisions not exceeding 1 litre or 1 quart	10.8	11	5.0		Excl	Set by consortia
Other capacity measures will be charged for at hourly rates as above)	76.2	80	5.0		Excl	Set by consortia
Cubic ballast measures (other than brim measures)	167.6	176	5.0		Excl	Set by consortia
Liquid capacity measures for making up and checking average quantity packages	26.75	28	5.0		Excl	Set by consortia
Templates						
Per scale - first item	46.1	48	5.0		Excl	Set by consortia
Second and subsequent items	26.75	28	5.0		Excl	Set by consortia
Measuring Instrument - liquor		0	5.0		Excl	
Not exceeding 150 ml	18.5	19	5.0		Excl	Set by consortia

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
Other	32.1	34	5.0		Excl	Set by consortia
Measuring Instrument – fuel and lubricants						
Container type (un-subdivided)	72	76	5.0		Excl	Set by consortia
Other types - single outlet	105.1	110	5.0		Excl	Set by consortia
Other types - multi-outlets						
1 meter tested	119	125	5.0		Excl	Set by consortia
2 meter tested	183	192	5.0		Excl	Set by consortia
3 meter tested	247	259	5.0		Excl	Set by consortia
4 meter tested	312	328	5.0		Excl	Set by consortia
5 meter tested	375	394	5.0		Excl	Set by consortia
6 meter tested	440	462	5.0		Excl	Set by consortia
7 meter tested	491	516	5.0		Excl	Set by consortia
8 meter tested	567	595	5.0		Excl	Set by consortia
Additional meters tested on the same day will be charged	10.64	11	5.0		Excl	Set by consortia
Work done a second or subsequent day will be charged for the first meter, and then continuing at the rates shown above.	119	125	5.0		Excl	Set by consortia

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
A charge to cover any additional costs involved	76.2	80	5.0		Excl	Set by consortia
Weights denomination						
up to 500g						
Accurate to within tolerance (M1/M2)	5.25	6	5.0		Excl	Set by consortia
with statement of error	10.5	11	5.0		Excl	Set by consortia
1kg to 5kg						
Accurate to within tolerance (M1/M2)	5.25	6	5.0		Excl	Set by consortia
with statement of error	10.5	11	5.0		Excl	Set by consortia
10kg to 25kg						
Accurate to within tolerance (M1/M2)	8.9	9	5.0		Excl	Set by consortia
with statement of error	14.1	15	5.0		Excl	Set by consortia
100kg and above						
Accurate to within tolerance (M1/M2)	21	22	5.0		Excl	Set by consortia
with statement of error	31.5	33	5.0		Excl	Set by consortia
Calibration and certification						

Charge Description	Current charge Inc	Proposed Charge Inc	% Increase	WEF Date (if date other than 1.4.11)	Incl/Excl VAT	Comments
Linear measures not exceeding 1m	26	27	5.0		Excl	Set by consortia
Capacity measures not exceeding 2L without subdivisions	13.4	14	5.0		Excl	Set by consortia
For each additional graduation	26	27	5.0		Excl	Set by consortia
For each additional graduation	13.4	14	5.0		Excl	Set by consortia
All other measurements and tests will be charged for at hourly rates	89.5	94	5.0		Excl	Set by consortia